

## Appendix B: Teaching Plan Section 1 - proforma

Teacher:	Subject:	Year:
Topic:	Date, Time & Room:	Number of students:
Description of students: (prior experience, work, skills, knowledge, characteristics, language, needs etc.)		
Teaching aim/s: (A broad statement about what you, the teacher, intend to achieve)		
Learning outcomes for the class: (As a result of their involvement in the planned activities of this class the students will be able to ...)		
Skills addressed: (Choose the main generic skills this class will help students develop)		
Anticipated problems: (Related to: equipment, student prior knowledge, diversity, your skills etc)		
Strategies for dealing with any anticipated problems:		
Equipment and materials checklist:		
Other:		

## Appendix B: Teaching Plan Section 2 - proforma

Time or phase	Purpose	Teacher Activity	Student Activity